

Legal Marriage in México/*Matrimonio Civil*

Mexico's Civil Marriage or *Matrimonio Civil* is the only procedure that changes your marital status from 'single' to 'married' in Mexico. The civil marriage process is handled by judges from the Civil Registry Office; and generates a Marriage Certificate that is a public document, permanently filed with the State Civil Registry office in Chetumal, capital of the State of Quintana Roo, México.

CIVIL WEDDING REQUIREMENTS FOR 2023

Basic Requirements

- Original current passport of both parties
- One Scanned Copy of your passports (sent prior to your arrival).
- Four witnesses, one copy of their passports
- A Medical Certificate for bride and groom
- A Prenuptial Blood Test for bride and groom

NOTE: The above listed requirements are “basic documents” required to get legally married in the State of Quintana Roo, Mexico. You DO NOT need your Birth Certificate for your Civil Wedding; however, your Parents names **will be omitted** on the marriage certificate.

If you would like your Parents names to be included on the Marriage Certificate you will need to present the “Additional Requirements,” listed below, which **will increase** the cost of your wedding, due to the arrangements *YOU need to do* back in your home country and in Mexico.

Additional Non-Required Documents

- Certified copy of Bride and Groom’s Birth Certificate
- Birth Certificates will need to have the Apostille (or Authentication) seal from your country.
- Birth certificates and Apostille seals must be translated into Spanish **in Mexico**, by an approved and certified translator known in Mexico as “Perito Traductor.”
- The cost of translation services is \$30 USD per page from English to Spanish. *Price may vary for other languages.

Civil Wedding Package Inclusions:

- Submission of Wedding Application to Civil Registrar
- Prenuptial Medical Certificate and Blood test
- Justice Per Diem Honorarium
- Four Witnesses (Optional)
- One Original Marriage Certificate *(See Important Facts on next page)
- One Certified Copy of Wedding Certificate:
- Marriage Certificate Apostille/Authentication
- English Translation of Marriage Certificate
- English Translation of Apostille/Authentication
- FedEx Mail Delivery of Wedding Certificate: *(Only one mailing address)
- **PRICE: \$1,300 USD**
- **SERVICE FEE: \$600 USD** - *(Not included in Civil Wedding Package)
- **TOTAL AMOUNT: \$1,900 USD**

My Services Include:

- Provide you with detailed required information for the wedding application form.
- Fill out the wedding application form, according to the information you provide.
- Provide you with all paperwork, government forms, copies of documents etc.
- Booking the judge for the date and hour of your choice.
- Make an appointment for Lab to have tests done.
- Pick you up at your resort, drive you to the lab, and drop you back off.
- Pick up the test results and medical certificate.
- Submit the wedding application form, blood test results, and medical certificates to the Civil Registry Office.
- Obtain a Certified Copy of your Marriage Certificate
- Have the certified copy of your Marriage Certificate to be apostilled.
- Have you Marriage Certificate to be translated into ENGLISH.
- Mail the Wedding Certificate to your country and home address (One mailing address)
- Provide your wedding witnesses in case you don't have any.

IMPORTANT FACTS:

- My SERVICE FEE for assisting you is apart from the Legal Wedding Fees
- The Wedding Application form needs to be submitted to the Civil Registry at least 5 business days BEFORE the ceremony date. *(Saturday, Sunday, and Holidays are not included).
- Bride and groom must arrive **at least three working days prior the Wedding** to be able to get your Blood test done.
NOTE: Medical and blood tests need to be done **in Mexico** within 15 days of the ceremony.
- You do not have to be present at the time of submitting the wedding application form at the Registry Office. **I will take care of that!**
- If you bring your own Witnesses, they must be 18 years or older, and can be related to the bride and groom, and **I will need a copy of their passport.**
- Justice of Peace honorariums vary for weekends, holidays, location, and distance.
- Additional requirements may apply for Divorced/Widowed Brides, and for foreigners marrying a Mexican citizen - **ASK for full INFO if this applies to you.**
- *If you are widow or divorced you do not need to present a divorce decree or death certificate, you will apply as "single." On the Wedding Day you will sign and affidavit stating that you are not currently married.

Apostille/Authentication

- Countries that are members of the **Hague Convention** require that all Weddings Certificates from Wedding ceremonies celebrated in Mexico have the **Apostille Seal**. This procedure is done at the State Capital by the Secretary of State.
- If your country does not belong to the Hague Convention, it will still require the **Authentication** of your Mexican Marriage Certificate, which we will provide for you as well.

Marriage Certificate & Certified Copies

- The Civil Registry office will only produce three original "Legal Size" Marriage Certificates, which will be signed by the couple and the witnesses.
 - One of the original documents will be filed at the state office in Chetumal.
 - Another original document will be filed at the local municipality.
 - The third original document is what the couple takes back home for their own records.

- The certified copy of your Marriage Certificate is a “Letter Size” document, it does not contain your signatures nor fingerprints; it is a “Certified Copy. it contains a National Mexican raised seal, a printed State seal, and an ink Stamp from the municipality. On your Wedding Day, you will take with you the original legal-size Marriage Certificate.
- I will start the Apostille/Authentication process right away; however, the process to receive your Certified Copy with the **Apostille Seal** can take from 2 to 4 weeks after your wedding.

Marriage Requirements

- If you choose to meet the “basic requirements” to get married in the State of Quintana Roo, Mexico, your Parents names **will be omitted** on the Marriage Certificate.
- If you would like your parents’ names on the marriage certificate you will need to present the “Additional Requirements,” listed on Page 1.

DEPOSIT

- To book my services and secure the Date & Time of your Civil Wedding Ceremony; you must submit a total deposit of \$ **660 USD**
 - **\$210 USD** /35% of my Service Fee (\$600), plus
 - **\$450 USD** / 35% of the Civil Wedding Package Fee (\$1,300).

IMPORTANT: The above Fees only include the services mentioned in this document.

REFUND

- In case of cancellation up to 2 weeks prior to the Wedding, the \$210 USD Service Fee deposit will be reimbursed to you.
- No refund will apply for the **Civil Wedding Deposit** (\$450 USD), once the Wedding Application has been paid and submitted to the Civil Registry.
- We recommend moving forward with the deposit once you have booked your flights and have made hotel reservations

